

1<sup>st</sup> June 2018

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[www.bppcc.com](http://www.bppcc.com)

To whom it may concern

The information below and that incorporated in our letterhead are supplied in accordance with our obligations under The Provision of Services Regulations 2009:

Email: [mail@bppcc.com](mailto:mail@bppcc.com)

Service Offering: Details of the services we provide can be found at: [www.bppcc.com](http://www.bppcc.com).

Public Registers: Details about the company registration can be viewed at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) under company number **OC312576**.

VAT Number: 606 1705 67

Dun & Bradstreet Number: 34-606-5415

General terms & conditions: A letter of engagement accompanied by our standard terms and conditions will be provided to the client at the commencement of any engagement to which they apply.

Applicable law: Unless otherwise agreed, English law, with the English Courts having exclusive jurisdiction in relation to any claim, dispute or difference concerning the service and any matter arising from it.

Insurance: In accordance with the disclosure requirements of the Provision of Services Regulations 2009, our professional indemnity insurance is arranged by Griffith & Armour of 12 Princes Parade, Princes Dock, Liverpool L3 1BG. The policies comply with the requirements of the RICS and geographical scope applies on a worldwide basis, subject always to the full terms and conditions of the policy.

Regulation: We are members of the Royal institution of Chartered Surveyors (RICS). Firm Registration no. 000328.

Membership: Constructionline membership no. 26810.

Complaints: In line with our Quality Management System, we operate a formal procedure to deal with complaints from clients and others. Details of this procedure are available from the Office Manager, [mail@bppcc.com](mailto:mail@bppcc.com).

Yours faithfully

*Robert Mathews*

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**BPP Construction Consultants LLP**