

28 July 2023

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To whom it may concern

The information below and that incorporated in our letterhead are supplied in accordance with our obligations under The Provision of Services Regulations 2009:

Email:	mail@bppcc.com
Service Offering:	Details of the services we provide can be found at: www.bppcc.com .
Public Registers:	Details about the company registration can be viewed at www.companieshouse.gov.uk under company number OC312576 .
VAT Number:	606 1705 67
Dun & Bradstreet Number:	34-606-5415
General terms & conditions:	A letter of engagement accompanied by our standard terms and conditions will be provided to the client at the commencement of any engagement to which they apply.
Applicable law:	Unless otherwise agreed, English law, with the English Courts having exclusive jurisdiction in relation to any claim, dispute or difference concerning the service and any matter arising from it.
Insurance:	In accordance with the disclosure requirements of the Provision of Services Regulations 2009, our professional indemnity insurance is arranged by Griffith & Armour of 12 Princes Parade, Princes Dock, Liverpool L3 1BG. The policies comply with the requirements of the RICS and geographical scope applies on a worldwide basis, subject always to the full terms and conditions of the policy.
Regulation:	BPP is a firm registered by the Royal Institution of Chartered Surveyors (RICS). Firm Registration no. 000328.
Complaints:	In line with our Quality Management System, we operate a formal procedure to deal with complaints from clients and others. Details of this procedure are available from the Office Manager, mail@bppcc.com .

Yours faithfully

Robert Mathews

Robert Mathews
BPP Construction Consultants LLP